



COMMONWEALTH
PRIMARY CARE, INC.

10/21/2024

- **Glen Forest**
1800 Glenside Drive, Suite 110
Richmond, VA 23226
(PHONE) 804.288.1800
(FAX) 804.288.0515
- **Ridgefield**
2200 Pump Road, Suite 100
Richmond, VA 23233
(PHONE) 804.741.7471
(FAX) 804.741.6082
- **West Creek**
1630 Wilkes Ridge Parkway
Suite 300
Richmond, VA 23223
(PHONE) 804.288.0057
(FAX) 804.288.0389
- **RPC**
1800 Glenside Drive, Suite 101
Richmond, VA 23226
(PHONE) 804.288.3001
(FAX) 804.673.5614
- **Wyndham**
5360 Twin Hickory Road
Glen Allen, VA 23059
(PHONE) 804.346.3200
(FAX) 804.346.4075
- VFP**
2367 Colony Crossing Place
Midlothian, VA 23112
(PHONE) 804.323.1264
(FAX) 804.323.1276
- **Commonwealth Extended
Care**
1800 Glenside Drive, Suite 103
Richmond, VA 23226
(PHONE) 804.285.7425
(FAX) 804.288.0515

Dear Patient,

It is with mixed emotions that I write this letter to announce that I will be leaving Richmond at the end of December to be closer to family. My last day in the office will be December 31st. It has been a privilege to be your doctor and an honor getting to know you. Thank you for trusting your healthcare needs to me these past three years.

I am excited to let you know that a new physician will be joining VFP in November. We are also actively recruiting for another physician to join the practice. More information will be shared as it becomes available. We appreciate your understanding and patience as we navigate this process. My staff and I will do everything we can to make this a smooth transition for all.

Fortunately, Commonwealth Primary Care (CPC) has many high-quality physicians in whom I have complete confidence. For information and a complete listing of all of our physicians, physician assistants and nurse practitioners, as well as our multiple locations, please visit our website at www.cpcva.com.

If you wish to transfer your care to a physician within CPC, your electronic medical records are readily available to your new provider. No further action is required at this time. You may simply make an appointment with that physician when necessary. If you wish to transfer your care to a physician who is not part of CPC, your medical records will be transferred to the new provider after you have completed and signed a Medical Records Release form. The form can be obtained at any CPC physician office or it can be printed from the CPC website at www.cpcva.com and returned to our office.

If you have any questions, or need further assistance with this change, please call us at (804)323-1264.

Sincerely,

Sylvia Akauola, M.D.
2367 Colony Crossing Place
Midlothian, VA 23112
804-323-1264